



Sacred Heart
College
GEELONG

UNIFORM POLICY

Rationale

Sacred Heart College is a Catholic, learning faith community in the Mercy tradition that has at its centre the dignity of each person. At Sacred Heart College our Mercy values of respect and justice compel us to ensure this is a place where everyone has the right to a positive learning experience regardless of individual differences. Wearing a school uniform reinforces a sense of identity and belonging and ensures that all students are on a level playing field.

Policy Statement

The uniform is a mark of identity of Sacred Heart College to the wider community and should be worn correctly and with pride. This policy refers to wearing the school uniform while at school, travelling to and from the College, and when representing the College.

Expectations:

- Enrolment at Sacred Heart College represents an understanding to wear the school uniform in a manner that brings credit to both its wearer and the school community.
- Students must wear either the full summer or full winter uniform, not a combination of both.
- When students are wearing the summer uniform, the blazer need not be worn travelling to and from school provided the school jumper is also not worn.
- A blazer must always be worn outside school with the winter uniform, being the kilt or pants.
- The College jumper cannot be worn as the outer garment when outside the school.
- Excursions and other formal occasions require the wearing of the blazer.
- Students are permitted to wear the correct sports uniform to and from school on days where they have a designated practical Physical Education class, Dance/Drama Lesson for Years 7 and 8 students, or when notified by the subject teacher.
- Students may also wear the sports uniform to school on days where they have tryouts or practice/training for approved sports or dance commitments during lunchtime. These commitments should be recognised on Compass through opt-in events.



Educating Girls to Make a Difference

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- Makeup, nail polish, false nails, false eyelashes and extreme hair colors cannot be worn.
- One simple ring, bracelet and small sleeper or stud in the ear may be worn.
- One simple gold or silver necklace can be worn.
- Pearl necklaces cannot be worn.
- A ring and bracelet must be plain gold or silver.
- Earrings must be gold or silver sleepers or small gold, silver or pearl studs.
- Sleepers that include 'dangling' components are not permitted.
- Piercings other than in the ears are deemed inappropriate in the school context; a clear, plastic retainer is acceptable.

Uniform Components:

- Each student requires a complete summer, winter and sports uniform.
- Ownership of the College blazer is compulsory for all students.
- Optional items are offered for the summer, winter and sports uniforms but are not compulsory.
- Students are offered the choice of a trans-seasonal uniform - i.e. the uniform can be worn in accordance with the weather. However, students must wear either the full summer or full winter uniform, not a combination of both.
- Hair that reaches a student's shoulders must be completely tied back with white or navy blue ribbons/scrunchies or plain hair bands.

Summer Uniform:

- College blazer
- College navy blue jumper
- College blue dress (no more than 5cm above the knee)
- College white socks
- College navy blue pant (optional, to be worn full length to top of shoes)
- College shorts (optional)
- College short sleeved shirt (optional)
- College navy blue short sock (only worn with the optional College pant)

Winter Uniform

- College blazer
- College navy blue jumper



- College winter kilt (standard knee length).
- College long sleeved shirt
- College long navy blue socks or plain navy blue tights
- College navy blue pants (optional, to be worn full length to top of shoes)
- College short sleeved shirt (optional)
- College tie (optional)
- College navy blue short socks (optional, to only be worn with the optional College pants)

Sports Uniform

- College navy blue tracksuit pants
- College navy blue sport shorts
- College white short sleeved polo shirt
- College rugby top
- College logo cap
- Sport shoes
- White sport socks (College or unbranded)
- College long sleeved polo shirt (optional)
- College navy blue sports tights (optional, to be worn under tracksuit pant to and from school)
- College navy blue sports shorts (optional, to be worn under navy blue sports short)

General Uniform

- Black lace up shoes (suede is not acceptable)
- College logo backpack or trolley bag

Optional Items

- College woollen vest
- College navy blue woollen scarf
- College Winter shower-proof jacket
- College tie
- College sun hat - Compulsory when in direct sunlight during Terms 1 and 4
- Navy blue gloves



Responsibilities

Workplace Participants have the following responsibilities:

- All workplace participants at Sacred Heart College are responsible for the pastoral care and management of our students.
- It is the responsibility of all workplace participants to acquaint themselves each year with the College's expectations regarding school uniform and to enforce these expectations with all students.
- All employees have a responsibility to correct students who are not conforming to the College's expectations regarding uniform. Should a staff member be required to confiscate an item that is not part of the correct uniform, every attempt will be made to return the item after the appropriate confiscation period, however, the College will not take responsibility for items that may be lost.
- Confiscation of non-uniform items will generally be until the end of term, where the item will be returned to the student by the House Leader team on the last day of term.
- If an item is confiscated in the last week of term, it will be kept until the final day of the next term.
- As part of enrollment at the College, students and families accept that confiscation of non-uniform clothing items and jewellery is a reasonable and appropriate response to breaches of this policy. Sacred Heart College reserves the right to hold these confiscated items until the designated confiscation period has elapsed.
- Ongoing enrollment at the College acknowledges that student property may be held where breaches of College uniform have occurred. In this respect, the College strenuously encourages students to make good choices regarding uniform each day.
- Where appropriate, students who continue to be in breach of uniform expectations should be referred to their mentor group teacher or House Leader.
- In some cases, it may be necessary to implement attendance at an 'accountability afternoon'.

Students have the following responsibilities:

- It is the responsibility of students to be aware of and adhere to the College's expectations with regards to school uniform and understand that they are designed to support the learning of individuals in a safe and equitable learning environment.
- If a student is out of uniform they must provide a note from their family explaining the reason.
- When a student is out of uniform, they accept that this is due to their individual choices, given the clarity of rules provided by this policy and House Assemblies.



Families have the following responsibilities:

- Families are expected to actively support and implement the College's uniform policy. This includes family conversations relating to the effects of confiscation of sentimental items.
- It is the responsibility of families to ensure students are equipped with the correct uniform and to support the College by ensuring students wear it correctly and with pride.
- If there is a valid reason for a student to be out of uniform, families must contact the student Mentor Group teacher via the Parent Portal or email to advise of the reason for uniform non-compliance.

Related Documentation

- Enrolment Policy
- Re-enrolment Form

Associated Procedure

Should a family experience financial difficulty in providing the correct uniform they are encouraged to contact the College Admissions Officer or Leader of Business Operations.



Document Control

Date Approved: 28 March 2024

Name: Anna Negro, Principal

Signature:  _____

Date presented at Advisory Council Meeting: 27 March 2024

Sponsor: Deputy Principal - Student Engagement, Development and Empowerment

Person responsible for implementation: Deputy Principal - Student Engagement, Development and Empowerment

Reviewed by:

- School Committee: N/A
- Sub Committee of the College Council: N/A
- Student Leadership House Focus Team: N/A

Location checklist: Staff Handbook Student Space Parent Portal Website

VERSION HISTORY

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